MEETING ROOMS BOOKINGS

General information

Given the extensive scientific programme planned for ESCRS 2025 and the priority given to scientific programme sessions, a limited number of meeting rooms are available for rent by industry sponsors at the The Bella Center in Copenhagen.

These meeting spaces are located on the first floor of the Conference Center.

You can see here the visuals and floor plans: https://www.bellacenter.dk/en/organiser/event-exhibition-space/bc-meeting-rooms

Booking procedure

All booking requests must be sent to escrs.sponex@mci-group.com including the following information:

- Size of the room, number of people required.
- Date(s) of the rental
 - Use as Hospitality Suite:
 - If your room requires a <u>specific setup and furniture</u> (sofas, coffee tables...), rental must be for the <u>entire duration of the congress</u> (12 Sep to 15 Sep)
 - o Use as "boardroom" meeting room:
 - rental is available for minimum 1 full day no hourly or half day rental available.

Once we receive your request, we will provide you with a detailed quote based on the remaining availability. Upon acceptance, you will receive an invoice via the online booking portal that will serve as your booking confirmation.

Note: Some meeting rooms have a fixed setup.

Schedule

- Thursday 11 September: build up ONLY (08:00-22:00)*
- Friday 12 September: In use (08:00-18:00)
- Saturday 13 September: In use (08:00-18:00)
- Sunday 14 September: In use (08:00-18:00)
- Monday 15 September: In use (08:00-18:00)
- Tuesday 16 September: Dismantling ONLY (08:00-22:00)*
- *Access on build up and dismantling day is only offered for meeting rooms booked for the whole duration of the congress (12/09 to 15/09)

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Rental hours

Full day: 08:00-18.00

Meeting room specifications / Prices

-	Conference room 5	108sqm / Board capacity: 28 - €25′000 per day
-	Conference room 6	81sqm / Board capacity: 20 - €19′500 per day
-	Conference room 7	54sqm / Board capacity: 20 - €13′000 per day
_	Conference room 21	49sqm / Board capacity: 18 - €11′500 per day
-	Conference room 22	35sqm / Board capacity: 14 - €9′000 per day
	Conference room 23	28sqm / Board capacity: 12 -€6′700 per day
-	Conference room 24	28sqm / Board capacity: 10 - €6′700 per day
_	Conference room 25	28sqm / Board capacity: 10 - €6′700 per day

Availability

ESCRS 2025 Bella Center	Conference room 5	Conference room 6	Conference room 7	Conference room 21	Conference room 22	Conference room 23	Conference room	Conference room 25
Price per day	€ 25.000,00	€ 19.500,00	€ 13.000,00	€ 11.500,00	€ 9.000,00	€ 6.700,00	€ 6.700,00	€ 6.700,00
Specs	108 sqm	81 sqm	54 sqm	49 sqm	35 sqm	28 sqm	28 sqm	28 sqm
Specs	Boardroom 28 pax	Boardroom 20 pax	Boardroom 20 pax	Boardroom 18 pax	Boardroom 14 pax	Boardroom 12 pax	Boardroom 10 pax	Boardroom 10 pax
Fri 12-Sep-25	Available	Available	Available	Booked	Available	Booked	Booked	Booked
Sat 13-Sep-25	Booked	Available	Booked	Booked	Booked	Booked	Booked	Booked
Sun 14-Sep-25	Available	Booked	Available	Booked	Booked	Booked	Booked	Booked
Mon 15-Sep-25	Available	Booked	Available	Booked	Available	Booked	Available	Booked

Rooms

Rental price includes the meeting room itself and any existing furniture (chairs, tables, and sockets).

- No high-voltage power connections available in the rooms
- No signage/furniture (roll ups, tables, any physical element...) allowed in front of the door and/or in the corridor.
- A4 insert landscape signage available (to be produced by the sponsor)
- Only Board room setup is available.



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Please note that it is forbidden to touch or attach anything to the walls, even tape can cause damage to the paint and you will be invoiced post-event for any damage.

The floor in the meeting rooms is very sensible so anything that is *installed* on the floor will need to be protected with carpet or similar. Note that if the tape used for the carpet leaves any residue or damage to the floor, you will be invoiced post-event for the damage.

Ancillary services

AV

Once your meeting room is confirmed, you can order additional services such as AV, IT, extra furnitures etc, via EA Exhibitions.

For further information and to place your order, please contact <u>escrs@eaexhibitions.com</u>.

Catering

Once your meeting room is confirmed, we will inform you of the catering contacts accordingly.